



Administrative Services Branch
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November 13, 2007

AGENDA ITEM 13

TO: MEMBERS OF THE FINANCE COMMITTEE

- I. SUBJECT:** Finance Committee Meeting Calendar for 2008
- II. PROGRAM:** Administration
- III. RECOMMENDATION:** Staff recommends the approval of the proposed Finance Committee Meeting Calendar for 2008.

IV. ANALYSIS:

Background

Attached for the Committee's consideration are the proposed meeting dates for 2008. Specifically, staff proposed that the Committee meet seven times during 2008 as follows:

- The Committee **will meet** during the months of February, March, April, June, September, November, and December.
- The Committee meetings will be scheduled after the Benefits and Program Administration Committee and the Health Benefit Committee meetings.
- The Committee **will not meet** during the months of January, May, July, August, and October.

This is used for planning purposes and, if the need arises, meeting dates and times can be changed.

VI. RESULTS/COSTS:

N/A

JOHN HIBER
Assistant Executive Officer
Administrative Services Branch

Attachment